

Bournemouth School will seek to ensure that all existing and potential employees are given equal opportunities. It is committed to the elimination of unlawful or unfair discrimination on the grounds of gender, age, marital status, colour, race, nationality or other ethnic or national origin, disability, sexual orientation, transgender and religious background. Bournemouth School will seek to ensure that no applicant for employment is disadvantaged by conditions or requirements which cannot be justified.

Thank you for your application.

JOB TITLE

PERSONAL DETAILS

Surname

Forename

Title Mr / Mrs / Miss / Dr / Other

Date of Birth

DfES Ref Number /

Address

Postcode

Daytime telephone number

Evening telephone number

Mobile telephone number

Email

National Insurance Number

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REFERENCES

Referees named on this form must be your present (most recent) and previous employer. If you have not previously been employed, or are returning to work after a substantial career break and are unable to provide previous employment references, please provide alternatives, e.g. the name of your Course Tutor(s)/Head Teacher or a suitable professional. It is our policy to contact referees prior to interview.

PRESENT EMPLOYER

Name

Capacity known to you

Organisation

Address

Postcode

Telephone number

Email

ELIGIBILITY TO WORK IN THE UK

Do you have permission to work in the UK? Yes No

If you are not a British National or the holder of an EU or EEA

passport, please indicate in what capacity you are in the UK

DISABILITY

Bournemouth School encourages applications from disabled people who satisfy the recruitment criteria for appointment and will apply the provisions of the Disability Discrimination Act 1995. If you consider that the provisions of the Act apply to you, please tick the box.

If you require assistance at any stage of the process please contact the Headmaster's PA or provide details below.

PREVIOUS EMPLOYER

Name

Capacity known to you

Organisation

Address

Postcode

Telephone number

Email



SUPPORTING STATEMENT

Please use the space below to express your thoughts on professional aspects of the post and to mention experience especially relevant to it. If additional space is required, please continue on a separate sheet.

SCHOOL EDUCATION – QUALIFICATIONS

Dates	Name of school/awarding body	Qualification obtained	Subjects

FURTHER/HIGHER EDUCATION – QUALIFICATIONS/PROFESSIONAL MEMBERSHIPS/OTHER TRAINING

Dates	Name of college/university/awarding body/ grade of membership	Qualification obtained (e.g. Degree/ Pass or Hons/Class or Division)	Subjects/special areas of study/age range

Please continue on a separate sheet if required

Are you related to, or well known to a member of the Governing Body or to an employee of the School? Yes No

If 'yes' please provide Name _____ Relationship _____

All forms of canvassing will automatically disqualify candidates from appointment, e.g. you must not ask a Governor or employee of the School to use their influence to help you get a job.

DATA PROTECTION LEGISLATION

The information you have provided will be held in compliance with the Data Protection Act 1998.

If you have previous Local Government service or other service which counts as continuous, the School will seek confirmation from your last employer of your date of employment for continuous service purposes, in the event of you being offered a post. The school will also seek details of the number of days sickness absence (not reasons) in the last 12 months, for the purposes of administering the Local Government Sick Pay scheme. You are deemed to have given your consent by signing this application form.

CERTIFICATION OF INFORMATION

I declare that the information I have provided on this application form is full, accurate and complete and I understand that if I provide false information, or fail to provide full, complete and accurate information, this may lead to the decision that my application cannot be considered any further, the withdrawal of the offer of appointment, or to my dismissal, if I have been appointed. Any offer of employment is subject to receipt of satisfactory references, medical assessment and Criminal Records Bureau checks, where applicable.

Signature _____

Date _____



Bournemouth School
East Way
Bournemouth
BH8 9PY

Telephone: 01202 512609
Fax: 01202 516095
Email: office@bournemouth-school.org

Please return your completed application to Mr J Granger, Headmaster.